

COVID TRANSPORTATION PLAN

*Kids Unlimited Services, Inc.
35 Trolley Crossing Road
Charlton , Ma 01507*

As we start to reopen childcare and welcome children back please follow these guidelines in regards to transporting children to and from childcare during this time.

Transportation available for who?

Transportation should only be provided for families that have no alternative way to get to and from childcare at this time.

Drivers

Are drivers required to wear face coverings at all times? **Yes.**

Drivers must take their own Temperature before getting into the van each morning and do a self screening and report to Supervisor each morning.

If a Driver is Sick: If driver and/or monitor are sick, they must stay home, notify Kids Unlimited and not come to work

Checklist

Today or in the past 24 hours, have you or any household members had any of the following symptoms?

- Fever (temperature of 100.0F or above), felt feverish, or had chills?
- Cough? • Sore throat?
- Difficulty breathing?

- Gastrointestinal symptoms (diarrhea, nausea, vomiting)?
- Fatigue? (Fatigue alone should not exclude a child from participation.)
- Headache?
- New loss of smell/taste?
- New muscle aches?
- Any other signs of illness?

In the past 14 days, have you had close contact with a person known to be infected with the novel coronavirus (COVID-19)?

Precautions for Transportation Operators:

Transportation operators shall take the following precautions when transporting children.

- (1) For transit operators, potential sources of exposure include having close contact with a vehicle passenger with COVID-19, by contacting surfaces touched or handled by a person with COVID-19, or by touching your mouth, nose, or eyes.
- (2) Request passengers avoid standing or sitting within 6 feet of the vehicle driver, wherever possible.
- (3) Drivers and monitors must wear masks or face coverings. Riders over the age of 2 should be **encouraged** to wear masks or face coverings following the EEC guidance
- (4) Avoid touching surfaces often touched by vehicle passengers.
- (5) Use gloves if required to touch surfaces contaminated by bodily fluids.
- (6) Proper hand hygiene is an important infection control measure. Wash your hands regularly with soap and water for at least 20 seconds, especially:
 - (a) After going to the bathroom;
 - (b) Before eating;
 - (c) After blowing your nose, coughing, or sneezing; and

(d) Upon entering and exiting the vehicle.

(e) If soap and water are not readily available, use an alcohol-based hand sanitizer containing at least 60% alcohol.

(7) Practice routine cleaning and disinfection of frequently touched surfaces, including surfaces in the driver cockpit commonly touched by the driver.

(8) Ensure drivers and monitors have adequate supplies of soap, paper towels, tissues, hand sanitizers, cleaning supplies, and garbage bags.

Transportation Usage:

Group transportation should only be provided during the phased reopening when there is no other option to transport children to and from the program.

Programs intending to provide transportation services shall follow the guidance below

(1) Parents must screen their children for symptoms prior to boarding a vehicle.

(2) Physical distancing and group size requirements outlined in EEC guidance must be maintained while in transit. Because close seating on vehicles makes person-to-person transmission of respiratory viruses more likely, programs providing transportation to child care facilities must maximize space between riders (e.g., one rider per seat in every other row) and follow requirements for wearing masks or face coverings. Windows must be kept open.

(3) If it is not possible nor comfortable to open windows, set ventilation system to high. Do not recirculate conditioned air.

Child

Temperature checks will be required before child can enter the van. Driver must also go over the daily checklist with the parent and the parent must sign off on that checklist every day.

Can siblings be seated next to each other on transportation? Yes.

****If a child becomes sick during the day in childcare it will be the responsibility of the parent to pick their child up from childcare program****

If a parent does not agree to sign the checklist we will be unable to provide transportation at this time.

Daily checklist will be provided to the driver.

If a child has a temp of 100 degrees + they will not be allowed to ride in van until fever is no longer present and they are cleared to return to childcare.

Does the child have any of the following symptoms? Yes/ No (daily checklist required)

Cough?

Sore throat?

Rapid breathing or difficulty breathing (without recent physical activity)?

Flushed cheeks?

Gastrointestinal symptoms (diarrhea, nausea, vomiting)?

Fatigue? (Fatigue alone should not exclude a child from participation.)

Headache?

New loss of smell/taste?

New muscle aches?

Any other sign of illness?

Has the child had contact with someone in the previous 14 days with a confirmed or presumptive diagnosis of COVID-19 or someone who is ill with a respiratory illness?

If ALL of the answers are NO, the child MAY attend the child care program. If the child shows signs of any of the below during the day the parent must immediately pick up the child from the child care program.

If ANY of the answers are YES, the child SHOULD NOT BE ALLOWED to enter the van. The child should return home with their parent or caregiver.

Programs should be strictly enforcing the guidelines below with regard to child and/or staff re-entry following illness or exposure:

- If the child or staff member has been exposed to an individual who is COVID-19 positive or presumed to be COVID-19 positive, then they may not return to childcare for 14 days.
- If the child has symptoms but not otherwise exposed to an individual who is COVID-19 positive or presumed to be COVID-19 positive, they may not return to childcare until the symptoms abate.

What if a child becomes symptomatic while on transportation?

If a child becomes symptomatic while on transportation, the driver should isolate the child as much as possible as soon as it is safe to pull the vehicle over. Parents/guardians should be called immediately and instructed to pick up the child at the child care location unless the driver and parents/guardian agrees that it is best to return the child directly to the home. Once the child reaches the child care location, they should remain outside with an adult from the child care program if possible. If the child cannot stay outside due to inclement weather or no adult supervision, the program should then follow the isolation and discharge protocol in Section 5 of the Minimum Requirements for Health and Safety. Once all children have been safely dropped off, vehicles must be cleaned and sanitized/disinfected as prescribed in Section 8(F) of the Minimum Requirements for Health and Safety.

Routine Cleanings/Decontamination of Vans

Use a CDC-approved disinfectant when wiping down surfaces. Each van should be wiped down after each run, including the morning run, afternoon run and any special runs. Items to be wiped down include the door handles, the fronts and backs of seats and any hardware or accessories, windows and walls. In addition, wipe the exterior surfaces and hardware of the entry door as well as driver controls of the van such as the steering wheel, mirrors, etc.

We will be using the Force of Nature Cleaning product in our vans.

Routine Cleaning of Vehicles: The interior of each vehicle must be cleaned and either swept or vacuumed thoroughly after each morning and evening route and disinfected at least once each day.

- (1) Clean the area prior to disinfection to remove all surface matter.
- (2) Use EPA-Registered Products for Use Against Novel Coronavirus SARS-CoV-2 (the cause of COVID-19) to clean high-touch surfaces, including buttons, handholds, pull cords, rails, steering wheels, door handles, shift knobs, dashboard controls, and stanchions
- (3) Dust- and wet-mop vehicle floors.
- (4) Remove trash.
- (5) Wipe heat and air conditioner vents.
- (6) Spot cleaning walls and seats.
- (7) Dust horizontal surfaces
- (8) Clean spills. .
- (9) If soft or porous surfaces (e.g., fabric seats, upholstery, carpets) are visibly dirty, clean them using appropriate cleaners and then disinfect soft or porous surfaces using EPA Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2.
- (10) Staff should be trained to use disinfectants in a safe and effective manner and to clean up potentially infectious materials and body fluid spills.

Hand Sanitizer Stations for School Bus Drivers and Students

Have hand sanitizer available before entry to the van. All bus occupants (students and drivers) should be encouraged to utilize the hand sanitizer upon entry to the school bus and again upon exiting the vehicle. Provide hand sanitizer to the drivers to use before

entry into van as well. Train all drivers on proper use of hand sanitizer.

How to wash hands using waterless alcohol hand sanitizer:

1. Apply an adequate amount of hand gel or foam into the palm of one hand. Do not use water.
2. Spread the product over all surfaces of both hands, including all surfaces of all fingers.
3. Rub hands together until dry.

The CDC recommends using an alcohol-based hand sanitizer with at least 60% alcohol.

Have parents sign permission slips to allow the child to use hand sanitizer.

Signage and Student/Parent education

Prominently post signage indicating the proper method to protect others when coughing or sneezing on the school bus. In addition, all students/parents should be properly educated in these procedures utilizing CDC guidelines by giving parents a hand out and explaining further if needed. Temperature screenings will be performed daily before van entry.

Tissues

Each van should have tissues available for who children who cough or sneeze. In addition, a trash disposal station should be readily available. Children should be

educated in proper disposal of used tissues. Dispose of tissues/trash after each run as part of disinfecting the bus.

Driver Training

All drivers should receive training on proper disinfecting procedures for the van . These procedures should follow CDC recommendations. This training should be properly documented . The training should include the following at a minimum.

Proper cleaning and disinfecting techniques.

Proper use and disposal of Personal Protective Equipment (PPE).

Safe product usage guidelines (chemical safety).

Proper methods to empty and dispose of trash.

For the driver or any attendant, much of the standard guidance to protect yourself should be followed;

- *Limit close contact with others by maintaining a distance of at least 6 feet, when possible.*
- *Avoid touching surfaces that are often touched by others.*
- *Use gloves if required to touch surfaces contaminated by body fluids.*
- *Practice routine cleaning and disinfection of frequently touched surfaces, including surfaces in the driver cockpit commonly touched by the operator.*
- *Proper hand hygiene is an important infection control measure. Wash your hands regularly with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer containing at least 60% alcohol.*

Trash disposal

USE A LINED TRASH CAN Place used gloves, face masks, and contaminated items in a lined trash can. Use gloves when removing garbage bags, and handling/disposing trash. Wash hands after

HOW TO WEAR A NON-MEDICAL FABRIC MASK SAFELY

Do's →



Adjust the mask to your face without leaving gaps on the sides



Cover your mouth, nose, and chin



Avoid touching the mask



Clean your hands before touching the mask



Inspect the mask for damage or if dirty



Pull the mask away from your face



Store the mask in a clean plastic, resealable bag if it is not dirty or wet and you plan to re-use it



Remove the mask by the straps when taking it out of the bag



Wash the mask in soap or detergent, preferably with hot water, at least once a day



Clean your hands after removing the mask

A fabric mask can protect others around you. To protect yourself and prevent the spread of COVID-19, remember to keep at least 1 metre distance from others, clean your hands frequently and thoroughly, and avoid touching your face and mask.

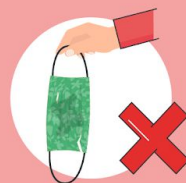
who.int/epi-win



World Health Organization

HOW TO WEAR A NON-MEDICAL FABRIC MASK SAFELY

Don'ts →



Do not use a mask that looks damaged



Do not wear a loose mask



Do not wear the mask under the nose



Do not remove the mask where there are people within 1 metre



Do not use a mask that is difficult to breathe through



Do not wear a dirty or wet mask



Do not share your mask with others

A fabric mask can protect others around you. To protect yourself and prevent the spread of COVID-19, remember to keep at least 1 metre distance from others, clean your hands frequently and thoroughly, and avoid touching your face and mask.

who.int/epi-win



World Health Organization

How to put on, use, take off and dispose of a mask

1



Before putting on a mask, wash hands with alcohol-based hand rub or soap and water

2



Cover mouth and nose with mask and make sure there are no gaps between your face and the mask

Avoid touching the mask while using it; if you do, clean your hands with alcohol-based hand rub or soap and water

3



Replace the mask with a new one as soon as it is damp and do not re-use single-use masks

4



To remove the mask: remove it from behind (do not touch the front of mask); discard immediately in a closed bin; wash hands with alcohol-based hand rub or soap and water

Reduce risk of coronavirus infection

1



Frequently clean hands by using alcohol-based hand rub or soap and water

2



When coughing and sneezing cover mouth and nose with flexed elbow or tissue – throw tissue away immediately and wash hands

3



Avoid close contact with anyone that has fever and cough

A clean hand is a caring hand.

Did you know proper hand hygiene is the
#1 way to prevent the spread of germs?

Follow these simple steps for proper hand hygiene.



Soap and water

- 1 Turn on water
- 2 Wet hands
- 3 Apply soap to palm of one hand
- 4 Scrub for 20 seconds
- 5 Rinse
- 6 Dry with paper towel
- 7 Turn off water with a clean towel



Hand sanitizer

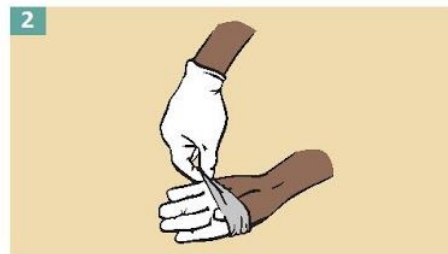
- 1 Apply to palm of one hand
- 2 Rub over both hands
- 3 Let dry

How to Remove Gloves

To protect yourself, use the following steps to take off gloves



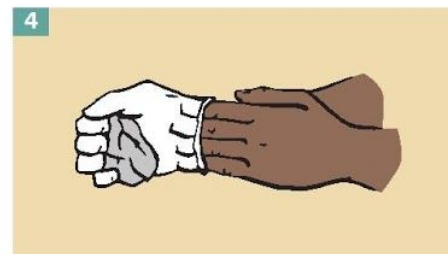
Grasp the outside of one glove at the wrist.
Do not touch your bare skin.



Peel the glove away from your body,
pulling it inside out.



Hold the glove you just removed in
your gloved hand.



Peel off the second glove by putting your fingers
inside the glove at the top of your wrist.



Turn the second glove inside out while pulling
it away from your body, leaving the first glove
inside the second.



Dispose of the gloves safely. Do not reuse the gloves.



Clean your hands immediately after removing gloves.

Toddlers & Handwashing



It can be tricky to help toddlers remember to wash their hands!



When coming home, **take off** shoes and coats...



Then wash your hands!

It helps when **kids see** their parents wash. You can wash side by side, too.



Use soap and warm water and scrub for **20 seconds**. You can sing the ABC song twice.



Rub-a-dub-dub.

Make lots of suds!

Help kids wash their hands frequently.



Use hand sanitizer only as a back-up.



Keep reminding kids to wash! Good job everyone...



Handwashers are superheroes!

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6 Steps for Safe & Effective Disinfectant Use



Step 1: Check that your product is EPA-approved

Find the EPA registration number on the product. Then, check to see if it is on EPA's list of approved disinfectants at: [epa.gov/listn](https://www.epa.gov/listn)



Step 2: Read the directions

Follow the product's directions. Check "use sites" and "surface types" to see where you can use the product. Read the "precautionary statements."

Step 3: Pre-clean the surface

Make sure to wash the surface with soap and water if the directions mention pre-cleaning or if the surface is visibly dirty.



Step 4: Follow the contact time

You can find the contact time in the directions. The surface should remain wet the whole time to ensure the product is effective.

Step 5: Wear gloves and wash your hands

For disposable gloves, discard them after each cleaning. For reusable gloves, dedicate a pair to disinfecting COVID-19. Wash your hands after removing the gloves.



Step 6: Lock it up

Keep lids tightly closed and store out of reach of children.

[coronavirus.gov](https://www.coronavirus.gov)



FACE COVERING DO'S & DON'TS

DO make sure
you can
breathe
through it.



DO wear it whenever
going out in public.



DO make sure it covers
nose & mouth.



DO make sure
that it's clean.



DON'T
use if under
two years
old.



DON'T
use
surgical
masks

or other PPE intended
for health-care workers.



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COVID SAFETY: TRANSPORTATION RULES



DRIVER ARRIVES WITH MASK ON



**DRIVER WILL COME OUT AND
HAVE CHILD/PARENT USE HAND
SANITIZER**



**DRIVER WILL HAVE PARENT SIGN
DAILY SCREENING CHECKLIST**

(signature required each day or transportation
cannot be used)



**MASKS STRONGLY ENCOURAGED
BUT NOT REQUIRED FOR
CHILDREN 2 YEARS AND OVER**



**DRIVER WILL BUCKLE CHILD IN ,
PARENT IS NOT ALLOWED ON VAN
DUE TO SOCIAL DISTANCING
GUIDELINES**



**NO FOOD OR BEVERAGES ALLOWED
ON THE VAN**

(this is not new)



NO TOYS/STUFFED ANIMALS

unless it is a comfort item that you daycare will allow
and this is item should be inside of a bag



**IF YOUR CHILD BECOMES SICK
WHILE IN CHILDCARE IT WILL BE
THE PARENTS RESPONSIBILITY TO
PICK THE CHILD UP FROM
CHILDCARE PROGRAM.**