



EMERGENCY CLOSURE FORM

I as a provider am closing my childcare due to

Weather Related Weather type _____
 Other Emergency Reason _____

The dates I have chose to close are

Reminder any Emergency Closure more than 3 days has to be approved by your licensing Supervisor, that includes weather.

Documentation is required for weather related closures such as newspaper clippings or information from your town website. Please send this documentation along with this form. Other Emergency closures also require documentation as well such as heating issues/ water issues / power issues etc.

Was child placed in Substitute care? Yes or No

If yes please complete this section, if No please print , sign and date the bottom of this page

Child Name _____ Sub Provider _____ Date(s) _____

Provider Name (Printed) _____

Provider Signature _____ Date _____

Please submit this form to Kids Unlimited no later than the day after your closure