

KIDS UNLIMITED PROVIDER
EMERGENCY CLOSURE FORM

I as a provider am closing my childcare due to

- COVID Under 3 days _____ More than 3 days _____
- Weather Related Weather type _____
- Other Emergency Reason _____

The dates I have chose to close are

Reminder any Emergency Closure more than 3 days has to be approved by your licensing Supervisor, that includes weather.

Documentation is required for weather related closures such as newspaper clippings or information from your town website. Please send this documentation along with this form. Other Emergency closures also require documentation as well such as heating issues/ water issues / power issues etc.

Was child placed in Substitute care? Yes ___ or No ___

If yes please complete this section, if No please print , sign and date the bottom of this page

Child Name _____	Sub Provider _____	Date(s) _____
Child Name _____	Sub Provider _____	Date(s) _____
Child Name _____	Sub Provider _____	Date(s) _____
Child Name _____	Sub Provider _____	Date(s) _____
Child Name _____	Sub Provider _____	Date(s) _____
Child Name _____	Sub Provider _____	Date(s) _____

Provider Name (Printed) _____

Provider Signature _____ Date _____

The subcare portion of this form must be filled out ,because we have to enter this closure differently if subcare will be used.